Enrollment Application

QUAD CITY AREA REALTOR® ASSOCIATION

1900 State Street, Ste. 1, Bettendorf, IA 52722 Phone: (563) 355-6655 Fax: (563) 355-2619
www.qcaREALTORS.com

NAME: _____

ADDRESS: _____

CITY / STATE: _____

ZIP CODE: _____

PHONE (Home): _____

PHONE (Office): _____

E-MAIL: _____

COURSE INFORMATION:

Pre-License:	**Starting Course Date:**
☐ IA Salesperson (60 Hr.)	_____
☐ IL Salesperson (45 Hr.)	_____
☐ Broker (IA or IL)	_____

How did you hear about our pre-license course ?

_____

_____

FINANCIAL INFORMATION:

TOTAL COST **$ 395.00 (IA)** **$ 295.00 (IL)**

(circle one above)

Less:
$50 Registration Fee (enclosed) **$** _____

Equals:
Balance Due
At First Class $ _____

FOR SCHOOL USE ONLY

Paid on Balance $ _____

Balance $ _____

Registration Payment By:

☐Cash ☐Money Order
☐Check ☐Visa / MC / Disc

Credit Card # _____

Exp. Date _____

Reg. Fee Rec.'d _____

Balance Rec.'d _____

☐ Cash ☐ Check ☐ Money Order ☐ Credit Card

Make All Checks Payable To:
Quad City Area REALTOR® Association
OR
QCARA

- **The "Total Cost" (tuition) indicated above includes the $50 registration fee. The registration fee is due along with the class application. The balance may be paid along with the application but is due no later than the first class**
- **The Quad City Area REALTOR® Association (QCARA) reserves the right at any time to reschedule or cancel classes, cancel this agreement, and any unsatisfactory advancement or failure to pay all tuition due. Upon cancellation, the school will refund the unearned tuition in accordance with the refund policy.**
- **Tuition paid is applicable only to the course in which the student is enrolled. Tuition is not transferable from one person to another. However unused tuition may be applied to another course within six months from the date of the first scheduled class in which the student was originally enrolled. A $10 transfer fee will be charged to persons transferring from one course to another.**

REFUND POLICY

The $50 registration fee is an administrative fee for materials and is **NOT REFUNDABLE** after student starts class.
Otherwise, all unearned tuition will be refunded as follows:

1. A full refund of unearned tuition including the registration fee paid if the applicant is not accepted.
2. A full refund (tuition and registration fee) less $10 processing fee will be reimbursed if applicant's notice of cancellation is given at least 2-days prior to the first scheduled class. If notice of cancellation is given less than 2-days prior to class, the $50 registration fee is **Not Refundable** but can be used toward next class.
3. A prorated refund of unearned tuition paid, based on the number of scheduled classes held, if students notice is received after scheduled classes have begun.
4. The official date of termination shall be determined by the date on which the school receives notice mailed or delivered to QCARA of the student's intention to discontinue the course.
5. A full refund, prorated refund, or credit will be given for tuition paid if QCARA decides to cancel a scheduled class.

I have read the application and refund policy above and agree to them.

Applicant's signature _____ Date_____

Accepted By _____ Date_____